



INNOVATIVE MANAGEMENT & PROFESSIONAL TRAINING

Certified Business Professional (CBP)

TRAINING SCHEDULE

<i>COURSES</i>	<i>COST</i>	<i>TIME</i>	<i>TRAINING DATES</i>
<i>Business Management</i>	\$650	Mons @ 5:15 – 7:15 pm	Feb. 7 – May 2 (12 weeks)
<i>Customer Service</i>	\$300	Tues. @ 5:30 – 7:30 pm	Feb. 8 – Mar 15 (6 weeks)
<i>Business Communication</i>	\$300	Mons @ 5:15 – 7:15 pm	Mar. 21 – May 2 (6 weeks)
<i>Business Etiquette & Professionalism</i>	\$300	Mons @ 7:30 – 9:30 pm	Mar. 21 – May 2 (6 weeks)
<i>Leadership</i>	\$300	Mons @ 5:15 – 7:15 pm	May 9 – June 27 (6 weeks)
<i>Sales</i>	\$300	Mons @ 7:30 – 9:30 pm	May 9 – June 27 (6 weeks)
<i>Project Management</i>	\$650	Tues – Thurs @ 9 am – 4 pm	June 22 - 24
<i>Computer Technology Specialist</i>	\$650	Tues @ 5:30 – 8:00 pm	May 10 – July 12 (10 weeks)

NOTE: This schedule is subject to change by IMPT prior to classes commencing.

IMPT reserves the right to cancel any class for which the minimum numbers required have not been registered.

Additional costs apply for Certification Examination fees.



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